

Date of meeting – 26 th September 2019					
	Item	Update from previous meeting	Actions/ Recommendations	Priority 1=High 2=Low	Who
1.	Attendees and apologies				
	Present	Graeme Morrison, Andrew Davis, Len Turner, Simon Wager, Alexandra Channer, Kate Plastow, Caroline Sawyer, Kathleen Harrington, John Willcox, Denise Nott, Sue Fraser, Phil Holihead, Tom Domett, Martin Rose, Denis Brett, Liz Colvin Observers - Mr Shoult, Silver St. Harriet James - Sustainable Warminster			
2.	Notes of Last meeting				
		The minutes of the previous meeting held on the 6th June 2019 were agreed at the Warminster Area Board on 20 th June 2019 The Link can be found at: Warminster Area Board Minutes 6th June 2019	26/09/19 Action – Minutes of the previous meeting were agreed.		
3.	Financial position				
		The current balance for the Warminster			

		<p>CATG for 2018-19 up to and including the 26th September is £5,376.78</p> <ul style="list-style-type: none"> - Allocation for 2019/20 = £15,226.00 - Carry over from 2018/19 = £6,400.78 - Agreed 3rd Party Contributions = £6214.00. - Total budget for 2019/20 = £27,840.78 - Total Commitments 2018/19 (to date incl. 2018/19 carry over schemes) = £22,464.00 - Remaining budget 2019/120 up to (06/06/19) = £5,376.78 			
4.	Update on Top 5 Priority Schemes NOTE: Items shown in GREY are live Priority 1 issues where orders have been issued but works are awaiting start				
a)	5230 Whitbourne Springs/ A362 junction	06/06/19 Outline design work remains outstanding. Target July 19	26/09/19 Outline designs prepared and presented to CPC. Option 1 put forward as substantive bid for 19/20. Awaiting result of assessment. CATG agreed to allocate £5k from next year's budget 2020/21. (if bid successful) Optimistic about receiving contribution from Longleat	1	MR
b)	5965 Bishopstrow village	06/06/19 Adhoc road markings programmed for June / July 19. Sign locations to be agreed with PC	26/09/19 Road markings complete. Sign locations to be agreed with PC. MR to arrange site meeting with Mike Perry	1	MR
c)	6253 A362 Corsley Heath (by bus stop)	06/06/19 Outline design work commenced but not complete. Target mid-to late June. CATG agreed to allocate a sum of £6000 less the 25% PC contribution (pending agreement of design)	26/09/19 Design 80% complete. Additional funding required due to cost of re-cutting loop for traffic counter and additional drainage works. Est. now £10,000. Agreed to allocate extra	1	MR

			funds but will have to use part funds from 2020/21 alongside issue 6261 due to overspend.		
d)	6244 The Deverills	06/06/19 Design agreed with PC. Cost £3,100.00. Road markings anticipated by end of June. Target date of the next meeting for completion of sign works	26/09/19 Road markings complete. Awaiting sign installation. Remove from next tracker.	1	MR
e)	6024 Heytesbury High Street	06/06/19 Temp signs complete. MR to look at moving 'unsuitable for HGV's' sign on Mill Lane	26/09/19 Liz Colvin felt the temporary signs were of little use as there was often not enough time to erect signs when an incident on the A36 occurred. Permanent 'unsuitable for HGV' signs to be considered at either end of the village. MR to look at.	1.	MR
f)	6841 6923 A350 Crockerton	06/06/19 Drawing to be issued to Crockerton PC for approval. June 2019 Site to be added to ad-hoc programme. August / September implementation	26/09/19 Drawing remains outstanding. Site to be added to next ad-hoc programme. Likely early 2020. To be greyed out on tracker.	1	MR
g)	6341 Upton Lovell	06/06/19 Meeting took place with Andrew Cummings 18/02/19. Outline sign and road markings place agreed. Cost £1100. PC have agreed to 25% of the cost. Recommend moving to Priority 1. Road marking Complete by end of June Moved from the chair to allocate the funds, seconded by representative from Codford - approved unanimously	26/09/19 Road markings complete. Awaiting sign installation. Likely October / November 19. To be greyed out on next tracker	1.	MR
h)	5752 High Street Maiden Bradley	06/06/19 Scheme agreed by PC. Cost £5400 with 25% contribution from PC. Recommend move to Priority 1 Issue moved to priority 1. PC have confirmed their allocation of £1,350. Moved from the chair to allocate the £4050. Unanimously	MJR 26/09/19 Road markings and HFS complete. Signs, bollards programmed for early Sept. To be removed from next tracker.	1	MR

		agreed			
i)	6084 Victoria Road Masefield Road roundabout and Broadway roundabout, Warminster	06/06/19 Approximate cost £550.00 CATG could pay for this but normally we would ask for organisations to pay as signs are for a private business. Cllr Jackson to check whether the WRC are willing to fund / part fund with WTC	26/09/19 WRC have confirmed they will cover cost of the signs. Mark Stansby's team undertaking this work. Likely early in new year.	1.	MR
j)	6261 Sand St Longbridge Deverill	06/06/19 Meeting with PC and rep from BP garage took place 13/02/19. Outline option prepared for PC. Outline option being taken to PC at the beginning of July. PC hoping to have their 25% contribution allocated from this year's budget. To be moved to priority 1 scheme but no allocation made until next meeting and costs agreed.	26/09/19 Design plans issued and agreed by parish council. Cost £6,386.77 with a Parish Council contribution of 25% (£1,596.69). Members agreed to allocate the necessary funds but alongside issue 6253 may have use part allocation from 2020/21. Finance sheet will show a deficit in 19/20	1.	MR
k)	6980 Pound Street Warminster	06/06/19 Recommend 2 no. signs on West Parade to direct lorry traffic east when exiting either Factory lane or Beech Av. Signs can erected on existing LC's Cost £300 Town Council Support issue- Move to priority 1 until it is completed.	MJR 26/09/19 Awaiting implementation. To be greyed out.	1.	MR
l)	7067 Upper Marsh Street, Warminster	06/06/19 Speeding complaint - Speed limit change requested Upper Marsh Rd where it joins Lower Marsh Rd Also Request for traffic calming. AD moved from the chair to add Smallbrook Lane to this issue and allocate costs £3,000.00 (minus TC contribution of £750) 25%. MR to investigate and report back.	26/09/19 Current policy means that only <u>existing</u> 30mph limits can be considered for 20mph limits. Possible extension of current 30mph speed limit on Smallbrook Road Marsh up to junction with Southleigh View / Gypsy Lane. Members agreed to proceed with	1.	MR

			30mph limit.		
5. Priority 2 / Other highway issues under consideration					
a)	5568 Whitfield Close / Woodcock Road	06/06/19 Len turner updated group following town development committee. He is trying to organise a resident's site meeting. Site at Whitfield Close is owned by a family who may not be open to a free dedication for the strip of land. There is speculation of a development on the other side of the road which might create an opportunity to solve this issue. Issue to remain on hold	26/09/19 Issue to be removed from next tracker.	2	Cllr Davis LT
b)	6146 Woodcock Road	06/06/19 See issue 5568 above	26/09/19 See issue 5568 above. Town councillors to press Kingdown School to update their travel plan.	2	
c)	6594 Bishopstrow Road / Boreham Road	<i>"Excessive continuous speeding in a built up area including schools. The issue is on the B3414 where it joins the Bishopstrow Road in Warminster. Agreed at TDC that area is suitable for CSW - Suggestion made from the group for WTC to look at purchasing a SID</i>	26/09/19 SID being considered. No further CATG action required at this stage. Remove from next tracker		
d)	6598 Bishopstrow Road – Pedestrian crossing request	06/06/19 When development agreed there was a s106 requirement to put in a crossing. Due to an administrative error - the developers were not aware of the s106 requirement and are refusing to abide by it. Suggestion that CATG might take it on as a project. Group do not feel this is a matter for them so view is to not use CATG money to pay for	26/09/19 Action remains with Area Board.	2.	

		this. Letter to be issued from Area Board to Wiltshire Council Development control			
e)	6661 Codford High Street	<p>“The use of the High Street in Codford by large vehicles continues to impact on the residents. Parish Council proposes weight limits width limits and advisory signs be erected at either end of the High Street.”</p> <p>Email from Codford PC dated 01/04/19 which states: <i>Parish Council noted that in the minutes concerning the issue above, CATG misunderstood the request, juxtaposing East and West in their response. Could this be rectified? Traffic needs to be directed to turn off the A36 on to New Road as opposed to using Chitterne Road via the High Street</i> MR will have another look to clarify his understanding and will report back with ideas at the next meeting.</p>	<p>26/09/19 Meeting with PC representatives arranged for early October. To be discussed at December meeting.</p>	2.	KG/MR
f)	6993 West street Warminster	06/06/19 CEM to issue WR1 form to requester.	<p>26/09/19 GM to chase WR1 form.</p>	2.	GM
g)	7051 Ash Walk Warminster	Residents in Ash Walk have contacted the Town Council about speeding traffic and thoughtless and hazardous parking. MR to investigate and report back to next meeting	<p>26/09/19 Site inspection remains outstanding</p>	2.	MR
h)	7055 Victoria Road / Haygrove Close Warminster	<p>06/06/19 Parking concerns at the junction of Haygrove Close Victoria Road. At a meeting of the Town development committee it was agreed that this be referred to CATG for investigation.</p> <p>Recommendation for WTC to submit a WR2 form to enable site to go on list for assessment</p>	<p>26/09/19 Action with Warminster TC to submit WR2 form</p>	2	WTC

i)	7058 King Street Warminster	06/06/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first	26/09/19 Action with Warminster TC. Speed survey request to be submitted	2.	WTC
j)	7125 Ash Walk Warminster	06/06/19 Request for "no through road" sign MR to investigate and report back to next meeting	26/09/19 Length of Ash walk is adopted highway. Very narrow for traffic but strictly a no through road. No through road sign to be provided. Move to Priority 1 and allocate £300. TC 25% contribution.	1.	MR
k)	7168 7242 Heytesbury Village	06/06/19 Request for 20mph limit assessment. MR asked parish to decide which locations they want establish speed data. PC to submit Metro counts requests	26/09/19 Metro-count requests submitted. Awaiting results		
l)	7178 Hillwood Road / Deverill Road	Request for waiting restrictions at junction. 'WR1' form to be issued to requester.	26/09/19 CEM to check if form has been issued.	2.	GM
6. New issues submitted since last meeting					
a)	17-19-1 Chapmanslade. Pavement parking	Safety concerns relating to pavement (footway) parking between 106 High Street - 118 High Street, Chapmanslade. Requester would like to see pavement parking banned. To create a carpark in the village for households who have so many cars too which they have no room to park	To be discussed by Chapmanslade PC and report back to next meeting		

b)	NO issue # Silver Street.	Local Resident Anthony Shoult raised issue RE. Speeding from Silver Street all the way through town and proposed a 20mph limit / zone.	MR to organise speed / volumetric count and report back to next meeting		
7.	Confirmation of priority 1 schemes (Max 5 schemes to be progressed at any time)				
	<p>1. 5230 Whitbourne Springs/ A362 junction (substantive Bid)</p> <p>2. 6253 A362 Corsley Heath (improvements by Bus stop) (NOTE: Increase in cost to £10,000. CATG £7,500.00, Corsley PC £2500)</p> <p>3. 6841 6923 A350 Crockerton - c/way roundels</p> <p>4. 6261 Sand St, Longbridge Deverill. Improvements at junction. (Cost £6386.77 - CATG £4790.08 LD PC £1596.69)</p> <p>5. 5752 High Street Maiden Bradley Improvements to Traffic Calming</p> <p>6. 7067 Upper Marsh Street / Lower Marsh , Smallbrook Rd, Warminster – 30mph Speed Limit (Cost £3000 - CATG £2250.00 TC £750.00)</p> <p>7. 6980 Pound Street Warminster - HGV route signs for West Parade</p> <p>8. Ash Walk - No through road Sign (Cost £300. CATG £225.00, TC £75.00)</p> <p>Highlighted items to be agreed by Area Board</p>				
8.	AOB and date of next Meeting				
	10am - 5 th December 2019 (venue to be confirmed)				

**Warminster Community Area Transport Group
Highways Officer – Martin Rose**

1. Environmental & Community Implications 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£-2497.30**

4. Legal Implications 4.1. There are no specific legal implications related to this report.

5. HR Implications 5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

